

Managing Students: Creating Classes

GROUP STUDENTS INTO CLASSES TO EASILY ASSIGN CONTENT, TRACK PROGRESS, AND DIFFERENTIATE INSTRUCTION.

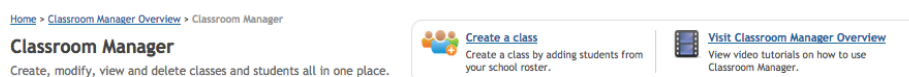
In Discovery Education, groupings of students are called **Classes**. **Classes** can be utilized to segment students by period, by grade, or by skill level. Once a class has been created, you can assign content, track progress, or differentiate instruction.

Creating Classes

Access **Classroom Manager** from Discovery Education navigation and select **My Classrooms** from the drop-down menu.



Choose **Create a class** to create a new grouping of students, or choose **Edit** next to any class name to modify it.



Enter the class information, including **Class Name** and an optional **Class Description**.

Note: **Class Name** is visible to students when a resource or activity is assigned through Discovery Education. **Class Description** is not shown to students.

A screenshot of the 'Classroom Manager - Create New Class' form. The title is 'Classroom Manager - Create New Class' with the subtitle 'Create, modify and delete classes all in one place.' Below this is the section '1. Enter Class Information' with a '* Required' label. The form contains two input fields: 'Class Name' with the value 'Mrs. Jacobsen's Fourth Grade' and a green checkmark, and 'Class Description' with the value 'All students in fourth grade class'. There is also a checkbox labeled 'Use this class for Interim Benchmarks' which is currently unchecked. A note at the bottom of the description field says 'Please limit to 100 characters.'

Add students to the class by selecting them from the school roster. Student accounts that have been uploaded by an administrator or manually created by you or another teacher at your school will appear in the roster.

To more easily find students, search by last name, first name, username, student ID, or grade, or sort students by last name, username, grade, or student ID.

Note: To add manually add students to the school roster, see [Managing Students: Manually Adding Student Accounts \(https://teachers.discoveryeducation.com/resource/managing-students-manually-adding-student-accounts/\)](https://teachers.discoveryeducation.com/resource/managing-students-manually-adding-student-accounts/).

2. Add Students to Class

Add from School Roster **Add New Students**

Select the students you would like to add to the class by selecting the check box next to the student name.

Search Students: by Last Name in Grade Clear Results

Previous 1 2 3 4 5 Next Last

All	Student Name	Grade	Username	Student ID
<input checked="" type="checkbox"/>	Bryant, John Michael		Johnmichaelbryant	
<input checked="" type="checkbox"/>	Bryant, Mike		bryantmike	
<input checked="" type="checkbox"/>	Cote, Joe		jcote1234	

3. Review and Save Class

Class Roster: Mrs. Jacobsen's Fourth Grade

All	Student Name	Grade
<input checked="" type="checkbox"/>	Cote, Joe	
<input checked="" type="checkbox"/>	Bryant, Mike	
<input checked="" type="checkbox"/>	Bryant, John Michael	

Students in Class: 3

Once students have been added to the class, select **Save** under **Review and Save Class**.

3. Review and Save Class

Class Roster: Mrs. Jacobsen's Fourth Grade

All	Student Name	Grade
<input checked="" type="checkbox"/>	Cote, Joe	
<input checked="" type="checkbox"/>	Bryant, Mike	
<input checked="" type="checkbox"/>	Bryant, John Michael	

Students in Class: 3